

Budget & Finance Committee

MINUTES

DATE: MAY 16, 2018

TIME: 2:30

LOCATION:
SU 318

MEETING CALLED BY	Nathan Mortimer, Administrator
TYPE OF MEETING	Regular Meeting
PRESIDER	Shiva Sastry, Chair
NOTE TAKER	Linda Smith
ATTENDEES	<p>Members: Andrew Adolph, Phil Allen, Dominic Cardarelli, Mike Cheung, Jessica DeFago, Nathan Mortimer, Ruth Nine-Duff, Shiva Sastry, Zak Steiner, Jarrod Tudor</p> <p>Absent with Notice: Taylor Bennington</p> <p>Other Attendees: Harvey Sterns</p>
CALL TO ORDER SASTRY	
DISCUSSION	<ol style="list-style-type: none"> 1. Sastry called the meeting to order at 2:35 pm. He asked for modifications to the Agenda. There being none, the agenda was approved as distributed. 2. The Minutes from May 2nd were reviewed & approved. The minutes will be posted to the UC SharePoint site.
AGENDA TOPICS	
DISCUSSION	<p>New members Jarrod Tudor and Dominic Cardarelli were welcomed to the Committee.</p> <p>Cheung reported that the Chairs met with Dean Tudor. There is a plan to move Wayne campus faculty into departments on main campus. Chairs also met with the President and Provost regarding Chair compensation.</p> <p>Tudor reported that the Deans are focusing on hiring for the upcoming academic year. Search committees are being formed and moving forward.</p> <p>Mortimer provided an update on FY19 Budget development. Many numbers remain fluid so numbers will be shown and discussed at subsequent meetings. Mortimer did assert that enrollment will likely continue to be a challenge into fall 2018 so expenditure control will continue to be important into FY19. Mortimer mentioned that vacant positions are being evaluated and, to the degree possible, removed from the staffing table. Mortimer also discussed how Payroll was going to be presented for FY19 and how vacancy savings was being developed.</p> <p>There was a discussion and suggestion that when FY18 Budget is final there should be an announcement to campus to explain the results as compared to the Budget.</p> <p>Cheung also suggested that the Committee move forward with a Reserve Fund Policy to help campus feel more at ease.</p> <p>Mortimer was asked what a compensation adjustment totaled for certain employees. Mortimer estimated the amount to be \$700,000 for each percentage increase for all full-time non-represented employees.</p>

NEW BUSINESS

	Next meeting is set for May 23, 2018 @ 2:30 in Leigh Hall 414.	
	The meeting was adjourned at 3:50 p.m. by unanimous consent.	